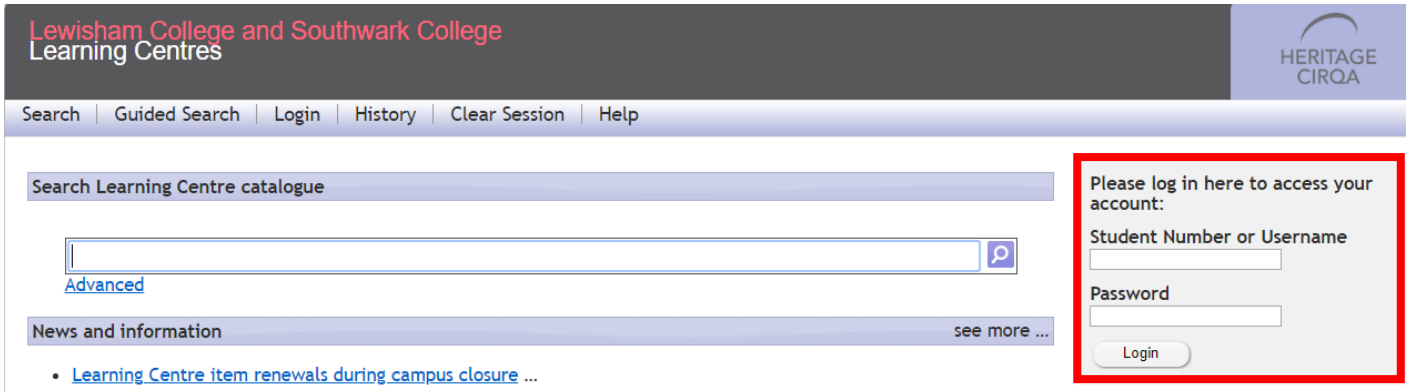


Renewing your books online using the Learning Centre catalogue

To renew your books, you will need to log in to the Learning Centre catalogue:



Enter your student number here

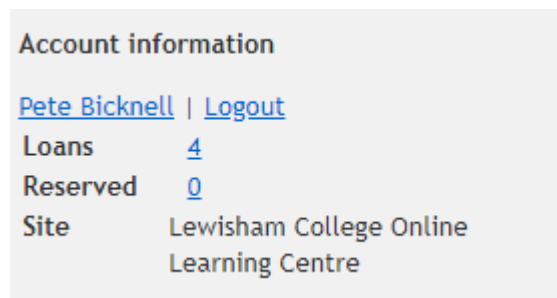


Enter your computer password here



A close-up of the login form showing the text 'Please log in here to access your account:' above two input fields: 'Student Number or Username' and 'Password'. A 'Login' button is located below the fields.

Once you have logged in the screen should change to show you your name and the number of loaned books you have.



To see more information either click on your name or the number next to Loans.



When you have logged in, you will see the following screen which shows you all of the books you have on loan.

Loans Reserved History Reviews Charges Recent

To renew an item, tick the box and then click the "Renew" button

Author	Title	Medium	Due date	Renewal	<input checked="" type="checkbox"/>
Adrian DANIEL	The Gate vegetarian cookbook ; Daniel	Text	01 May 2020	1 of 2	<input type="checkbox"/>
Gerald Scarfe	Making of Pink Floyd: The Wall	Text	22 May 2020	0 of 2	<input type="checkbox"/>
John Steinbeck	Of Mice and Men - Letts literature guide for GCSE	Text	22 May 2020	0 of 2	<input type="checkbox"/>

Tick the boxes next to the books you want to renew (or use "Select All" if you want to renew all of them in one go). Then click on the **Renew** button. A new due date will be displayed.

Loans Reserved History Reviews Charges Recent

To renew an item, tick the box and then click the "Renew" button

Author	Title	Medium	Due date	Renewal	<input checked="" type="checkbox"/>
Adrian DANIEL	The Gate vegetarian cookbook ; Daniel	Text	01 May 2020	1 of 2	<input type="checkbox"/>
Gerald Scarfe	Making of Pink Floyd: The Wall	Text	22 May 2020	0 of 2	<input type="checkbox"/>
John Steinbeck	Of Mice and Men - Letts literature guide for GCSE	Text	22 May 2020	0 of 2	<input type="checkbox"/>

Please note that you can only renew your books **twice** in total. Once you have renewed your books twice the tick box will be replaced with an "n/a". You will need to return your books to the Learning Centre by the due date shown.

Due date	Renewal	<input checked="" type="checkbox"/>
22 May 2020	2 of 2	n/a
22 May 2020	0 of 2	<input type="checkbox"/>
22 May 2020	0 of 2	<input type="checkbox"/>

If you have fines on your account you will be unable to renew your books online so you must ring 0203 757 4404 (Lewisham) or 0203 757 4406 (Southwark) to speak to a staff member.